



# Leadership Waco Application



101 S. Third St. Waco TX 76701 • 254.757.5600 • WacoChamber.com



Dear Leadership Waco Applicant:

Thank you for your interest in **Leadership Waco**. The Greater Waco Chamber of Commerce conducts this program to identify potential community leaders and provide these individuals with information about various facets of our community, which improves the quality of life of area residents.

Solutions to community needs demand the active participation of informed citizens. **Leadership Waco** offers structured learning opportunities in an atmosphere that stimulates creative thinking and encourages participants to work together to utilize both new and proven tools to meet the challenges of today and to prepare for tomorrow.

Upon the successful completion of the **Leadership Waco** program, graduates enter a resource pool available to various civic, cultural and service organizations in the Waco area.

A limited number of participants will be selected for enrollment in the 2022-2023 class of **Leadership Waco**. Completion of the enclosed application is an important part of the selection process. Each application will be reviewed by an anonymous selection committee. Final approval of the Leadership Waco class will be given by the Chambers Executive Committee. **Leadership Waco** participants will be publicly announced in July.

In order to qualify, an applicant must be at least 25 years of age and either have lived or worked within the city of Waco or its extraterritorial jurisdiction for the past 12 months.

As with all worthwhile endeavors, **Leadership Waco** requires a definite commitment of time from each member. The program will begin with a one-day retreat in August at the Baylor Ropes Course, followed by ten class sessions held on the third Tuesday, September through June; attendance is required at a minimum of one City Council, School Board or County Commissioners Meeting and attendance at a minimum of one local cultural event (theater, symphony, art exhibit) and a group service project. Attendance at each session is essential, and participants missing more than two sessions will be dropped from the program. Additionally, we are requesting Leadership Waco's participation in our Total Resource Campaign (TRC). Our campaign is an all-volunteer effort to enlist new members, generate program, publication and event sponsorships, secure budget reduction items and raise awareness of the Chamber throughout the region. Leadership Waco participants will be encouraged to create a team, set a fundraising goal and work towards reaching that goal.

Tuition for Leadership Waco is \$1,450 for Chamber members and \$2,050 for non-Chamber members. This includes a \$50 non-refundable application fee to be paid at time of application submission. This fee helps cover costs of the program, including materials, meals, transportation and any other related expenses. The applicant must pay \$100 of the fee. The balance may be paid by the participant, an employer or a sponsor. Your completed application, along with the signed statement of commitment and a photograph/headshot, must be received by the Greater Waco Chamber of Commerce office or be postmarked **no later than Friday, May 27**. You will be notified as soon as the committee makes its selection. If you have any questions, please contact me at 254-757-5633 or [rmartinez@wacochamber.com](mailto:rmartinez@wacochamber.com).

Sincerely,

Rachel Martinez  
Director Community Development, Leadership & Education  
Greater Waco Chamber of Commerce

# LEADERSHIP WACO CLASS XXXIX

## APPLICATION

A Program of the Greater Waco Chamber of Commerce

### CONTACT US

#### The Greater Waco Chamber of Commerce

Rachel Martinez, Director of Leadership & Education

101 S. Third Street, Waco TX 76701

[rmartinez@wacochamber.com](mailto:rmartinez@wacochamber.com)

(254) 757-5633

### APPLICATION CHECKLIST

Please complete and submit this entire application form. The program requirements are listed below.

Please initial each item to acknowledge the application and program requirements and sign below.

**Your file will be considered complete when all of the items in the application checklist below are received at the Chamber office.**

\_\_\_ Any portion of the application received after the deadline will be considered incomplete and will not be presented to the selection committee.

\_\_\_ Completed application form (typed)

\_\_\_ One letter of recommendation

\_\_\_ Headshot or quality photograph that can be used for marketing purposes but will not be used in the selection process

\_\_\_ Please do not submit any additional letters of recommendation or supplemental application materials other than those specifically requested in the application checklist.

\_\_\_ I agree to pay program tuition as listed above. Tuition helps cover the cost of the program. Including meals, materials, transportation and any other related expenses. The applicant must pay \$100 of the fee; the balance may be paid by the participant, an employer or a sponsor

\_\_\_ Tuition is not due until you have been notified of your selection into the class, at which point full tuition will be due by the retreat in August.

\_\_\_ Orientation is a mandatory full-day retreat in August 2022. (Tentative date is Tuesday, August 16<sup>th</sup>)

\_\_\_ Participants are expected to attend each of the eleven sessions (August-June). All sessions are from 8:00am to 5:00pm and typically take place on the 3<sup>rd</sup> Tuesday of every month, breakfast and lunch included.

\_\_\_ A maximum of only 2 absences are allowed per year. Leaving early (more than 2 hours) and arriving late will (more than 2 hours) count as an absence.

\_\_\_ Participants are expected to arrive on time and stay for the entire day.

\_\_\_ Participants are expected to silence cell phones during the session and wait to conduct their business during breaks, on the bus or at lunch when there is no scheduled programming.

\_\_\_ Handheld devices and tablets may only be used for taking notes during the sessions.

\_\_\_ Complete all outside assignments, including but not limited to the following:

- Attendance at a minimum of one City Council, School Board or County Commissioners meeting
- Attendance at a minimum of one local cultural event (theater, symphony, art exhibit, etc.)
- Participation in the group project (date and time and organization to be determined by the class)
- Participation in the Chambers Total Resource Campaign (TRC).

\_\_\_ Agree to represent the community, your business and the chamber in a professional manner at all times.

*We strongly recommend that you keep a copy of your application and all submitted materials.*

The information submitted with this application is true and correct to the best of my knowledge. I understand all afore mentioned commitments and agree to be bound by them in signing this application.

Applicants Signature \_\_\_\_\_

This application has the approval of the firm/business and the applicant has our full support, which includes time required for participation.

Employer's Name \_\_\_\_\_

Employers Signature \_\_\_\_\_

Employers Title \_\_\_\_\_

Firm/Business Name \_\_\_\_\_

# Application

The following information will be the only criteria used for your selection in the Leadership Waco class. All applications must be typed. Handwritten applications will not be considered. You may provide this information from a computer, but you must follow the same sequence of data and must not eliminate any details requested. Please be explicit with your statements.

DATE: \_\_\_\_\_

NAME: First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_ CITY OF BIRTH: \_\_\_\_\_

## HOME ADDRESS

STREET \_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_

MOBILE TELEPHONE (\_\_\_\_) \_\_\_\_\_

## BUSINESS ADDRESS

BUSINESS NAME \_\_\_\_\_ TITLE/POSITION \_\_\_\_\_

STREET \_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_

TELEPHONE (\_\_\_\_) \_\_\_\_\_ EMAIL \_\_\_\_\_

SPOUSE/PARTNERS NAME \_\_\_\_\_

YOUR name as you'd like it to appear on your name tag \_\_\_\_\_

Have you previously applied for Leadership Waco? Yes \_\_\_\_\_ No \_\_\_\_\_ If Yes, what year \_\_\_\_\_

How long have you lived in Waco? \_\_\_\_\_

Is your current intention to make this community your permanent home?

Have you ever been in trouble with the law? (if so, please explain) \_\_\_\_\_

## EDUCATION

High School	From-To	City/State
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College/University	From-To	Major	City/State	Degree
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Business/Trade School	From-To	Major	City/State	Degree
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# ORGANIZATIONS & ACTIVITIES

Please respond to the following:

List any organizations, task forces, boards or commissions that you have been a member of during the past five years. (If you moved to Waco recently, please list activities you were involved with in your previous community and list the community.)

## Business & Professional

Organization	Dates	Position Held/Your Contribution
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List key community, civic, non-profit, religious boards in which you have been an active participant and give the approximate number of hours you volunteer with each organization per month. (If you moved to Waco recently, please list activities you were involved with in your previous community and list the community.)

## Civic, Non-Profit, Religious, Social, Athletic & Other Activities

Organization	Hours per Month/Year	Position Held/Your Contribution
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List any special Honors or Awards for Leadership Activities, Academic Performance or other areas; and any professional designations (CPA, etc.)

## PRESENT EMPLOYMENT

Length of service: \_\_\_\_\_

Describe your position and responsibilities at your current employer.

## PREVIOUS EMPLOYMENT

Employer/City	Title	To-From	Reason for Leaving
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1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

1. Discuss a goal that you have set and how you achieved that goal.

2. Discuss what you believe to be one of (a.) Waco's greatest assets and (b.) the most pressing issue facing Waco. Give any recommendations for approaching and/or addressing these issues. (Use additional paper if needed.)

3. If there have been major barriers to your community involvement, what conditions have changed that now enables you to seek involvement in the community?

4. What do you hope to gain from your involvement in LEADERSHIP WACO?

5. What other things should the selection committee know about you in order to make an informed decision about your application for the LEADERSHIP WACO program?

APPLICATIONS MUST BE POSTMARKED BY MAY 27.

LEADERSHIP WACO  
Selection Committee  
Greater Waco Chamber of Commerce  
P. O. Box 1220  
Waco, TX 76703-1220